



**STATEMENT OF PROCEEDINGS FOR THE
BUSINESS MEETING OF THE
SYBIL BRAND COMMISSION FOR INSTITUTIONAL
INSPECTIONS**

**KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CA 90012
<http://sbc.lacounty.gov>**

Wednesday, August 17, 2016

10:00 AM

AUDIO LINK FOR THE ENTIRE MEETING. (16-4142)

Attachments: [AUDIO](#)

Present: Chairperson Barbara Bigby, Commissioner Donald S. Andrews, Commissioner Susan Burton, Commissioner Percy Duran III, Commissioner Eleanor R. Montañó and Commissioner Theresa Zhen

Excused: Vice Chairperson Cheryl Grills Ph.D., Commissioner Johanna Arias-Bhatia and Commissioner Anne S. Hill

Staff present: Roy Sinclair and Jenny Kimbell. (16-4143)

Call to Order. (16-4068)

Chairperson Bigby called the meeting to order at 10:15 a.m.

Chairperson Bigby led in the Pledge of Allegiance, followed by a moment of silence.

Self-introductions were made by all in attendance.

I. ADMINISTRATIVE MATTER

- 1. Approval of the August 10, 2016 Minutes. (16-4070)**

On motion of Commissioner Percy Duran III, seconded by Commissioner Donald S. Andrews and unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

II. REPORTS

2. Department of Auditor-Controller (AC). (16-4071)

Ms. Michele Day, AC, Group Home Ombudsman, distributed copies and reported on the Children's Group Home Ombudsman Activity Report during the month of July 2016.

There were a total of 11 Hotline Requests for Assistance Calls and a total of 4 Outreach visits in both Los Angeles and San Bernardino Counties to the following facilities:

- **Diakonia, Inc (All 3 Sites)**
- **Eggleston Youth Centers (4 Sites)**
- **Penny Lane Centers (All 11 sites)**
- **McKinley Children's Center**

3. Internal Services Department (ISD). (16-4073)

There was no representative present to report.

4. Department of Mental Health (DMH). (16-4074)

Mr. Bart Callender, DMH, Residential/TBS Program Administration, provided the Commission with a list of the Los Angeles County DMH Enforcement Teams. Their goal is to respond to crisis in the community involving law enforcement and to assist to minimize incarcerations and direct individuals needing mental health services to the appropriate programs and services.

5. Department of Children and Family Services (DCFS). (16-4075)

Ms. Rhonda David Shirley, DCFS, Out of Home Care Management Division, reported that during the month of July 2016 there were a total of 1,027 Absent Without Leave (AWOLS) and the child abuse hotline received a total of 16 referrals in the following categories:

- **7 Physical Abuse (PA)**
- **6 Sexual Abuse (SA)**
- **2 General Neglect (GN)**
- **1 Exploitation (EX)**

There were a total of 26 results of closed referrals for the following reasons:

- 8 Evaluated Out
- 8 Inconclusive
- 7 Unfounded
- 3 Not Investigated

Ms. David-Shirley also reported that Olive Crest Group Home still remains on hold as of July 15, 2016.

6. Probation Department (PD). (16-4076)

Ms. Pamela Pease, Supervising Deputy Probation Officer, Group Home Monitoring and Investigations Unit, Placement Services Bureau, PD, reported that the department hired two Analysts and a full detailed report will be presented at the September 2016 business meeting.

7. Sheriff's Department (SD). (16-4078)

Commander Henry Romero, Los Angeles County Sheriff Department, reported that the Department has followed-up on the Lakewood Sheriff Station drunk tank and that will be on the list of priorities for repair when the budget is released in September 2016. Commander Romero also reported that the Department is following-up on the concerns regarding the disabled inmate. Currently the inmate has been relocated to Twin Towers Correctional Facility and placed in a dorm that is accessible to inmates with disabilities.

Commander Romero also answered questions posed by the Commission.

8. Office of the Inspector General (OIG). (16-4079)

Ms. Barbara Phillips, Monitor, Office of Inspector General (OIG), reported that the OIG is working on monitoring inmates with disabilities due to the recent lawsuit against the Sheriff Department, to ensure that disabled inmates receive the proper services.

9. Chairperson's Report on various items. (16-4080)

Chairperson reported that the Facilities Inspection Scheduling Tool has been updated and distributed to the Commission. Chairperson Bigby also reported that the Commissioner trainings were very informative.

10. Staff Report on Correspondence Received and Department Representative Reports. (16-4081)

There was no report presented.

11. Commissioners' Reports on Group Home and/or Detention Facilities Inspections. (16-4082)

During the reporting period, the following group homes/facilities were reported as being in satisfactory condition:

Chairperson Bigby visited:

- **Five Acres (Solita Rd., Pasadena, CA) on August 11, 2016.**
- **Burbank Courthouse (Olive, Burbank, CA) on August 12, 2016.**

Commissioner Duran visited:

- **El Monte Courthouse (Valley Bl., El Monte, CA) on August 12, 2016.**
- **Pomona Courthouse (Civic Center Plaza, Pomona, CA) on August 15, 2016.**

Commissioners Andrews and Montaña visited:

- **South Bay Bright Future #1 (Mesa St., San Pedro, CA) on August 15, 2016.**
- **South Bay Bright Future #2 (245th St., Harbor City, CA) on August 16, 2016.**

Commissioner Andrews visited:

- **Rancho San Antonio (Plummer St., Chatsworth, CA) on August 11, 2016.**

During the reporting period, the following facilities were reported as being in unsatisfactory condition:

Commissioner Zhen visited:

- **Inglewood Courthouse (Regent, Inglewood, CA) on August 5, 2016 and reported the following:**
 - **Multiple cells need painting**
 - **Multiple air vents are dirty**
 - **There are leakages, drainage issues and water fountains that need repair**
 - **The drinking water is cloudy**
 - **Cell G needs a shattered window pane repaired**
- **Men's Central Jail (Bauchet St., Los Angeles, CA) on August 15, 2016 and reported that inmates were having trouble gaining information to voter registration cards.**
- **Century Regional Detention Facility - CRDF (Alameda St., Lynwood, CA) on August 17, 2016 and reported that inmates have been denied information regarding voter eligibility and voter registration cards. She also reported that 25 other inmates expressed concerns regarding their voter eligibility.**

III. MISCELLANEOUS

Matters Not Posted

12. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (16-4083)

There were no items presented for a future agenda.

Public Comment

13. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (16-4084)

There were no members of the public present to address the Commission.

Adjournment

14. Adjournment for the meeting of August 17, 2016. (16-4085)

There being no further business, Chairperson Bigby adjourned the meeting of August 17, 2016 at 12:23 p.m.